



Republic of the Philippines
Department of Science and Technology
**PHILIPPINE COUNCIL FOR INDUSTRY, ENERGY AND EMERGING
TECHNOLOGY RESEARCH AND DEVELOPMENT (PCIEERD)**

MEMORANDUM

TO : ALL PCIEERD PERSONNEL

FROM : *Enrico C. Paringit*
DR. ENRICO C. PARINGIT
Executive Director



SUBJECT : Evaluation Process at the Governing Council (GC) Level

DATE : 11 June 2021

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This is to inform you that consultation meetings with the members of the PCIEERD Governing Council (GC) was held on 10 June 2021 to discuss the proposed proposal sponsorship at the GC level. The following were agreed upon:

1. Rather than call it "sponsorship," the proposed new evaluation scheme shall be considered as modification in the evaluation process wherein the GC members are provided access to the proposals prior to the GC Proposal Evaluation Conference. This is to ensure that the GC members have all the information on the proposals assigned to them for review at the earliest time possible.
2. During the process of evaluation, the GC members may opt to join the Technical Panel (TP) meetings, so they can be immersed with the discussion. The link to the meetings shall be provided. Recording of the meeting shall be shared to the GC should they be unable to join the meeting.
3. During the GC Proposal Evaluation Marathon, the Project Manager (PM) shall present a brief background about the sector and the Call theme. This shall be followed by the presentation of the proposals which will be done per batch, consisting of at least 5 proposals. The slides shall contain the following: (1) facts about the proposal, i.e., title/duration /IA/budget; (2) GC criteria; i.e., Soundness of Proposal (20%), Suitability of Output (30%); Significance of Outcome (30%) and Competence of Proponent (20%); (3) details of the budget; and the (4) workplan.
Another option is to have a 5 -minute videotaped presentation by the proponent.
4. The assigned GC member shall give his/her expert opinion on the proposals before the floor is open for discussions.
5. The proponent shall be on stand-by during the scheduled presentation to answer questions of the GC.
6. The proposal shall be approved by the GC as a collegial body.
7. Scoring shall be done in the PCIEERD Evaluation System (PES) for purposes of ranking.

Thank you.