



21 SEP 2016




CERTIFICATION OF COMPLIANCE

I, **CARLOS PRIMO C. DAVID**, Filipino, of legal age, Executive Director of the **Philippine Council for Industry, Energy and Emerging Technology Research and Development**, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following:

1. The **Philippine Council for Industry, Energy and Emerging Technology Research and Development** has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and mission of the agency
 - b. Frontline services offered
 - c. Step-by-step procedure in availing of frontline services
 - d. Employee responsible for each step
 - e. Time needed to complete the procedure
 - f. Required documents
 - g. Procedure for filing complaints
2. The Citizen's Charter is posted as information billboards in all the service offices of **Philippine Council for Industry, Energy and Emerging Technology Research and Development** that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices.
4. The Citizen's Charter is written in English and published as an information material (e.g. booklet or brochure).
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Citizen's Charter was first published on *November 2012* and underwent review and revision on **August 2016** as required under Section 4, Rule IV of the IRR: *The office or agency shall review the Citizen's Charter whenever necessary, but not less than once every two years.*
7. The Citizen's Charter already shows the improvements that resulted from the process review of frontline service delivery, specifically, the creation of mechanism to monitor equipment purchased and required financial reports of projects implemented by grantees. Likewise, PCIEERD is in the process of aligning its systems and processes to the requirements of ISO 9001:20015 particularly on controlling risks.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS HEREOF, I have hereunto set my hand this 19th day of September, 2016 in Bicutan, Taguig, City, Philippines.


CARLOS PRIMO C. DAVID, Ph.D.
 Executive Director

SUBSCRIBED AND SWORN to before me this 19 day of SEP 26 2016 2016 in CITY OF MANILA Philippines, with affiant exhibiting to me his/her _____ issued on _____ at _____.

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ATTY. ARWIN JOCO SINAGUIAN
 NOTARY PUBLIC
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