



DEPARTMENT OF SCIENCE AND TECHNOLOGY
PHILIPPINE COUNCIL
FOR INDUSTRY, ENERGY
AND EMERGING TECHNOLOGY
RESEARCH AND DEVELOPMENT
(DOST-PCIEERD)

FREEDOM OF INFORMATION

Agency: Department of Science and Technology - The Philippine Council for Industry, Energy, and Emerging Technology Research and Development (PCIEERD)

Receiving Officer: Ms. Ena R. Conde

Designation: Administrative Officer V

Email: foi@pcieerd.dost.gov.ph

Office: Finance and Administrative Division, PCIEERD

Receiving Office: Records Section, 5th Level, Science Heritage Bldg., Science Community Complex, Gen. A. Santos Ave., Bicutan, Taguig City

Contact Nos. : 8837-2925; 88837-2071 to 80 local 2104

STEP 01



Go to www.foi.gov.ph to your browser's home address

STEP 02



Click the **Sign Up** button and provide all the required fields. Attach a valid ID to create an account

STEP 03



Once logged-in, you will be directed to your **Dashboard**. The Dashboard contains all the requests done by the account owner

STEP 04



Click the **Make a Request** button then select the Philippine Council for Industry, Energy and Emerging Technology Research and Development (DOST-PCIEERD). Learn more about the DOST-PCIEERD at <http://pcieerd.dost.gov.ph/>

STEP 05



You will be directed to the **Make a Request Page**. Accomplish all fields then click **Send My Request**

STEP 06



PCIEERD will evaluate your request and will notify you within **15 working days**

STEP 07



PCIEERD will prepare the information for release, based on your desired format. It will be sent to you depending on the receipt of preference.

FOI Appeals

If you are not satisfied with the response to your FOI request, you may ask us to carry out an internal review of the response by writing to foi@pcieerd.dost.gov.ph. Your review request should explain why you are dissatisfied with the response and should be made within 15 calendar days from the date when you received this letter. We will complete the review and tell you the result within 30 calendar days from the date when we received your appeal.

Mode of Request



Standard Request

Submit request form with ID and other necessary documents



eFOI Request

Lodge a request through the eFOI Portal (foi.gov.ph)