

**ANNEX 3B:  
MODIFIED FORM A1 - DETAILS OF BUREAU/OFFICE PERFORMANCE REPORT**

(1) **Name of Department/Agency:** DOST-PCIEERD

(2) **Name of Service:** Support for Research and Development and Technology Transfer and Commercialization

(3) **Responsible Delivery Units/Processing Units:** Emerging Technology Development Division (ETDD), Energy and Utilities Systems Technology Development Division (EUSTDD), Industrial Technology Development Division (ITDD), Research Information and Technology Transfer Division (RITTD)


Criteria	Current Status	Target Improvement	Actual Improvement	Remarks
Number of Steps	12	% reduction of number of steps	12	PCIEERD reviewed the monitoring and evaluation (M&E) process for research and development (R&D) and technology transfer and commercialization. However, the process is highly technical in nature and has to comply with the Grants-in-Aid (GIA) guidelines set by the Department of Science and Technology (DOST). The three (3) Sectoral Councils* and DOST-NRCP together with the DOST Central Office are currently harmonizing the M&E process to comply with the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 (RA 11032).
Transaction Costs incurred by the				
Fees paid	N/A	N/A	N/A	
Other transaction fees	N/A	N/A	N/A	
Substantive Compliance Cost	N/A	N/A	N/A	
Number of Signatures	123	Reduce to three (3) signatures	123	
Number of Required Documents	13	Reduction of required documents, or simplification of forms	13	
Turnaround Time	106	50% reduction of turnaround time, and complete the transaction within 15 days	106	
Citizen/Client Satisfaction Results	VS	Citizen/Client Satisfaction Rating	VS	

\*Philippine Council for Industry, Energy and Emerging Technology Research and Development (PCIEERD)


Philippine Council for Health Research and Development (PCHRD)

Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD)

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- (1) **Name of Department/Agency:** DOST-PCIEERD  
 (2) **Name of Service:** Support for Capability Development Program (Infrastructure Development Program (IDP)  
 (3) **Responsible Delivery Units/Processing Units:** Human Resource and Institution Development Division (HRIDD)

Criteria	Current Status	Target Improvement	Actual Improvement	Remarks
Number of Steps	7	% reduction of number of steps	7	
Transaction Costs incurred by the transacting public/client				
Fees paid	N/A	N/A	N/A	
Other transaction fees	N/A	N/A	N/A	
Substantive Compliance Cost	N/A	N/A	N/A	
Number of Signatures	7	Reduce to three (3) signatures	7	
Number of Required Documents	14	Reduction of required documents, or simplification of forms	14	
Turnaround Time	144	50% reduction of turnaround time, and complete the transaction within 15 days	144	This includes institutional visit to evaluate R&D capability.
Citizen/Client Satisfaction Results	VS	Citizen/Client Satisfaction Rating	VS	

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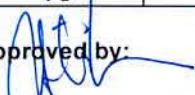
- (1) Name of Department/Agency: DOST-PCIEERD  
 (2) Name of Service: Disbursement of Grants-in-Aid Funds  
 (3) Responsible Delivery Units/Processing Units: Finance and Administrative Division (FAD)

Criteria	Current Status	Target Improvement	Actual Improvement	Remarks
Number of Steps	24	% reduction of number of steps	18	The actual improvement exceeded the target improvement by 20%. Before, there are steps in the processing of request for check payment (RCP) that requires recording of the Finance and Administrative Division (FAD) Secretary. Now, with the streamlined process, all RCP are forwarded directly to the concerned FAD sections (Accounting, Budget, and Cash) with the revised Voucher tracking slip, as attached to the transaction.
Transaction Costs incurred by the				
Fees paid	N/A	N/A	N/A	
Other transaction fees	N/A	N/A	N/A	
Substantive Compliance Cost	N/A	N/A	N/A	
Number of Signatures	9	Reduce to three (3) signatures	8	
Number of Required Documents	3	Reduction of required documents, or simplification of forms	3	There were no documents reduced due to COA requirements, however the Voucher tracking slip was enhanced to conform with the streamlined process.
Turnaround Time	7 WDs	50% reduction of turnaround time, and complete the transaction within 15 days	5 WDs	
Citizen/Client Satisfaction Results	VS	Citizen/Client Satisfaction Rating	VS	

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- (1) **Name of Department/Agency:** DOST-PCIEERD  
 (2) **Name of Service:** Information Technology Management (Technical Support to internal clients)  
 (3) **Responsible Delivery Units/Processing Units:** Office of the Executive Director (OED), Office of the Deputy Executive Director (ODED), Policy Coordination and Monitoring Division (PCMD), and Information Group (IG)

Criteria	Current Status	Target Improvement	Actual Improvement	Remarks
Number of Steps	4	% reduction of number of steps	4	From manual filing of IT request to online filing
Transaction Costs incurred by the				
Fees paid	N/A	N/A	N/A	
Other transaction fees	N/A	N/A	N/A	
Substantive Compliance Cost	N/A	N/A	N/A	
Number of Signatures	3	Reduce to three (3) signatures	0	Since filing of request is online, hence no signatures required
Number of Required Documents	1	Reduction of required documents, or simplification of forms	0	Since filing of request is online, hence no documents required
Turnaround Time	2 WDs	50% reduction of turnaround time, and complete the transaction within 15 days	<1 WD	
Citizen/Client Satisfaction Results	VS	Citizen/Client Satisfaction Rating	VS	

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