### PROJECT MANAGER'S QUALITY CHECKLIST OF PROPOSALS
(Prior to PCIEERD Management Team (PMT) Deliberation)

<table>
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<tr>
<th>Proponent/Project Leader</th>
<th>Agency</th>
<th>Project Proposal Title</th>
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<tr>
<th>Address</th>
<th>Contact No.</th>
<th>Email</th>
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<th>YES</th>
<th>NO</th>
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1. Was the proposal endorsed by the head of the agency? [ ]
2. Is the proposal aligned with the scope of the Call for Proposal? [ ]
3. Does the proposal contain the following required components?
   a. Cooperating Agency/ies (Check for commitment letter/s) [ ]
   b. Project Duration [ ]
   c. Site of Implementation [ ]
   d. Rationale/Significance [ ]
   e. Objectives (General and Specific) [ ]
   f. Description [ ]
   g. Review of Related Literature/Literature Cited [ ]
   h. Scientific Basis/Theoretical/Conceptual Framework [ ]
   i. Methodology/Strategies of Implementation [ ]
   j. Major Activities/Workplan/Gantt Chart [ ]
   k. Expected Outputs (6 Ps output) [ ]
   l. Expected Outcomes [ ]
   m. Target Beneficiaries [ ]
   n. Perceived Impact [ ]
   o. Sectoral Concern [ ]
   p. Personnel Requirements [ ]
   q. Line-item Budget [ ]

4. Does the proposal have information about the Proponent/Project Team?
   (Check for curriculum vitae and Organization?) (Check for Institution’s Track Record)
   [ ]

5. Did the proposal pass the GAD score? [ ]

6. Has the proposal been conducted before by other local researcher/s? (Check for duplication of research) [ ]

**Remarks:**

____________________________________________________________________
____________________________________________________________________

**PM Comments and Recommendations:**

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Prepared by: _________________________ Noted by: _________________________

Senior SRS, Project Manager Division Chief

**GUIDE: Interpretation of the GAD score**

- 0 - 3.9  GAD is invisible in the project (proposal is retured).
- 4.0 - 7.9  Proposed project has promising GAD prospects (proposal earns a "conditional pass," pending identification of gender issues and strategies and activities to address these and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).
- 8.0 - 14.9 Proposed project is gender-sensitive (proposal passes the GAD test)
- 15.0 - 20.0 Proposed project is gender-responsive (proponent is commended).