

**PROJECT MANAGER'S QUALITY CHECKLIST OF PROPOSALS  
(Prior to PCIEERD Management Team (PMT) Deliberation)**

Proponent/Project Leader : \_\_\_\_\_  
 Agency : \_\_\_\_\_  
 Project Proposal Title : \_\_\_\_\_  
 : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 Email : \_\_\_\_\_

	<b>YES</b>	<b>NO</b>
1. Was the proposal endorsed by the head of the agency?	_____	_____
2. Is the proposal aligned with the scope of the Call for Proposal? <input type="checkbox"/>	_____	_____
3. Does the proposal contain the following required components?		
a. Cooperating Agency/ies (Check for commitment letter/s)	_____	_____
b. Project Duration	_____	_____
c. Site of Implementation	_____	_____
d. Rationale/Significance	_____	_____
e. Objectives (General and Specific)	_____	_____
f. Description	_____	_____
g. Review of Related Literature/Literature Cited	_____	_____
h. Scientific Basis/Theoretical/Conceptual Framework	_____	_____
i. Methodology/Strategies of Implementation	_____	_____
j. Major Activities/Workplan/Gantt Chart	_____	_____
k. Expected Outputs (6 Ps output)	_____	_____
l. Expected Outcomes	_____	_____
m. Target Beneficiaries	_____	_____
n. Perceived Impact	_____	_____
o. Sectoral Concern	_____	_____
p. Personnel Requirements	_____	_____
q. Line-Item Budget	_____	_____
4. Does the proposal have information about the Proponent/Project Team? (Check for curriculum vitae) and Organization? (Check for Institution's Track Record)	_____	_____
5. Did the proposal pass the GAD score?	_____	_____
6. Has the proposal been conducted before by other local researcher/s? (Check for duplication of research)	_____	_____

**Remarks:**

\_\_\_\_\_

**PM Comments and Recommendations:**

\_\_\_\_\_

Prepared by:

Noted by:

Senior SRS, Project Manager

Division Chief

**GUIDE: Interpretation of the GAD score**

0 - 3.9 GAD is invisible in the project (proposal is returned).

4.0 - 7.9 Proposed project has promising GAD prospects (proposal earns a "conditional pass," pending identification of gender issues and strategies and activities to address these and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).

8.0 - 14.9 Proposed project is gender-sensitive (proposal passes the GAD test)

15.0 - 20.0 Proposed project is gender-responsive (proponent is commended).