



**The Government of the Republic of the Philippines**  
**Philippine Council for Industry, Energy and Emerging Technology Research and**  
**Development (PCIEERD)**

**INVITATION TO BID FOR THE PROCUREMENT OF OFFICE PRODUCTIVITY  
TOOL SUBSCRIPTION**

1. The Philippine Council for Industry, Energy and Emerging Technology Research and Development (PCIEERD), through the General Appropriation Act intends to apply the sum of **Five Million Pesos (Php 5,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contracts for the **Procurement of Office Productivity Tool Subscription**. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
2. The Philippine Council for Industry, Energy and Emerging Technology Research and Development (PCIEERD) now invites sealed bids from eligible Bidders for the **Procurement of Office Productivity Tool Subscription..** Delivery of the SERVICES/GOODS are required by **30 calendar days or earlier** upon receipt of Notice to Proceed/Purchase Order. The description of an eligible Bidder is contained in Section II of the Bidding Documents, ITB.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act," and is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 (R.A. 5183) and subject to Commonwealth Act 138 (C.A. 138). Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
4. Interested Bidders may obtain further information from Philippine Council for Industry, Energy and Emerging Technology Research and Development (PCIEERD) and inspect the Bidding Documents at the address given below from 9:00 a.m. to 4:00 p.m, Mondays to Thursdays.



5. A complete set of Bidding Documents may be purchased by interested Bidders on **October 20, 2022 to November 10, 2022** from the address below and upon payment of a nonrefundable fee in the amount of **Php 5,000.00**. The method of payment will be in cash. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
6. The Philippine Council for Industry, Energy and Emerging Technology Research and Development will hold a **Pre-Bid Conferences on October 28, 2022, 1:00 P.M.** via web conferencing and/or at PCIEERD OED Meeting Room, 5<sup>th</sup> Floor, Science Heritage Building, which shall be open to all interested parties.
7. Bids and eligibility requirements must be delivered to the address below on or before **November 09, 2022, 1:00 P.M.** All Bids must be accompanied by a Bid security in the form and in the amount as specified in the IRR-A of R.A. 9184. Late Bids shall not be accepted.
8. Bid opening shall be on **November 10, 2022, 1:05 P.M.** via web conferencing and/or at PCIEERD OED Meeting Room, 5<sup>th</sup> Floor, Science Heritage Building, DOST Compound, Gen. Santos Ave. Bicutan, Taguig City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below.
9. The Philippine Council for Industry, Energy and Emerging Technology Research and Development reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.
10. For further information, please refer to:

**DR. RUBY RATERTA**

*PCIEERD Bids and Award Committee Chairperson*

*Philippine Council for Industry, Energy and Emerging Technology Research and Development*

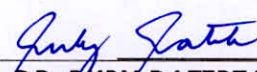
*4<sup>th</sup> & 5<sup>th</sup> Level, Science Heritage Building, DOST Compound*

*General Santos Ave., Bicutan Taguig City*

*Telephone Numbers: 837-2071 to 82 local 2101 or 2105*

*Fax Number: 837-6154*

*[ruby.raterta@pcieerd.dost.gov.ph](mailto:ruby.raterta@pcieerd.dost.gov.ph)*

  
**DR. RUBY RATERTA**  
**Chairperson, PCIEERD BAC**