



For Immediate Hiring

The ***Policy Coordination and Monitoring Division (PCMD)*** of the Philippine Council for Industry, Energy, Emerging Technology Research, and Development (PCIEERD) is looking for a result-driven, analytical, detail-oriented, and resourceful individual to fill the vacancy for:

Project Technical Specialist I – Web Developer **Contract of Service** **SG 16 (Php 47, 606.00/mo)**

Qualifications:

- Civil Service Eligibility or PRC License is an advantage but is not a requirement;
- Must be a graduate of Bachelor's degree in Computer Science, Information Technology or any related courses;
- Preferably with at least 3 years of experience in software development;
- Preferably with at least 16 hours of relevant training;
- Strong knowledge of Laravel Framework or similar PHP programming languages;
- Experience with database design and management (e.g. MySQL, MongoDB);
- Knowledge of software development methodologies (e.g. Agile, Scrum);
- Excellent problem-solving skills and ability to work independently;
- Must be a team-player with a good working attitude, commitment, and dedication;
- Result-oriented, analytical, and able to work under pressure with minimum supervision; and
- Possesses good interpersonal, and written, and oral communication skills.

Job Description:

- Develops application systems related to core business processes and operations of the council;
- Configures and maintains appropriate web and database services for hosting of information systems and network access;
- Helps in the preparation of relevant documents and provide technical support to computer users;
- Maintains proper coordination with all relevant stakeholders (e.g. and -users, contractors) and work with the IT team in the development of IT plans and in carrying out IT-related activities;
- Tests and deploy information systems developed;
- Helps in the conduct of end-user's training; and
- Performs other duties of a regular or special nature as assigned.



Competencies:

- **Core Competencies:** Delivering Service Excellence; Promotion Innovation; Exemplifying Integrity;
- **Functional Competencies:** Planning, Organizing and Programming; Building Collaborative Working Relationships; Communicating Effectively; Managing Records and Information; Analytical Thinking and Decision Making.
- **Technical Competencies:** Policy Development and Research Review; Project & Program Development Management; Performance Management; Project Viability and Sustainability; Applying Technical Expertise; IT Resource Management; Risk Assessment.

PCIEERD encourages interested applicants including persons with disability (PWD), members of the indigenous communities and any sexual orientation and gender identities to submit scanned/soft copies of the following documents to hr@pcieerd.dost.gov.ph on or before **February 16, 2024**;

- Fully accomplished Personal Data Sheet (PDS; CSC Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the last rating period;
- Certificate of Eligibility/rating/license, if applicable;
- Transcript of Records and Diploma;
- Summary of trainings/seminars/workshops attended;
- Updated Resume; and
- Application Letter addressed to:

DR. ENRICO C. PARINGIT
Executive Director

Please indicate the position, division and posting number (**PTS I – Web Developer-PCMD-10-24**) as the subject of your email. Qualified applicants will be contacted, so please check your e-mail, and keep your lines open. ***Applications with incomplete documents will not be processed.***