



### CERTIFICATION OF COMPLIANCE

I, **CARLOS PRIMO C. DAVID**, Filipino, of legal age, Executive Director of the **Philippine Council for Industry, Energy and Emerging Technology Research and Development**, being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, hereby declare and certify the following:

1. The **Philippine Council for Industry, Energy and Emerging Technology Research and Development** has established its service standards known as the Citizen's Charter that enumerates the following:
  - a. Vision and mission of the agency
  - b. Frontline services offered
  - c. Step-by-step procedure in availing of frontline services
  - d. Employee responsible for each step
  - e. Time needed to complete the procedure
  - f. Required documents
  - g. Procedure for filing complaints
2. The Citizen's Charter is posted as information billboards in all the service offices of **Philippine Council for Industry, Energy and Emerging Technology Research and Development** that deliver frontline services.
3. The Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices.
4. The Citizen's Charter is written in English and published as an information material (e.g. booklet or brochure).
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Citizen's Charter was first published on *November 2012* and underwent review and revision on **March 2015** as required under Section 4, Rule IV of the IRR: *The office or agency shall review the Citizen's Charter whenever necessary, but not less than once every two years.*
7. The Citizen's Charter already shows the improvements that resulted from the process review of frontline service delivery, specifically, the creation of dashboard on Project Management Information System (PMIS) for tracking the status of evaluation of submitted project proposals. Likewise, the systems and processes are aligned to business excellence through application to the Philippine Quality Award (PQA)

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

**DEC 2 8 2015**

IN WITNESS HEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_\_, 201\_ in Bicutan, Taguig, City, Philippines.

*Carlos Primo C. David*

**CARLOS PRIMO C. DAVID, Ph.D.**  
 Executive Director

**DEC 2 8 2015**

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_\_\_ 20\_\_ in **CITY OF MANILA**, Philippines, with affiant exhibiting to me his/her \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Doc. No.: *114*  
 Series of: *114*  
 Fee paid: *114*  
 O.R. No.: *114*

**ATTY. ARWIN JOCO SINAGUAL**  
 NOTARY PUBLIC  
 UNTIL DECEMBER 31 2015  
 PTR NO. 3760015  
 ISSUED MANILA ON 12-12-14