

**ANNEX 8**  
**GUIDELINES/MECHANICS IN RANKING OFFICES/DELIVERY UNITS FOR THE GRANT**  
**OF FY 2018 PERFORMANCE-BASED BONUS (PBB)\***

**I. Identification of Delivery Units in PCIEERD**

No	Delivery Units
1	Office of the Executive Director (OED)/Policy Coordination and Monitoring Division (PCMD)/ Information Group (IG)
2	Finance and Administrative Division (FAD)
3	Industrial Technology Development Division (ITDD)
4	Emerging Technology Development Division (ETDD)
5	Energy and Utilities Systems Technology Development Division (EUSTDD)
6	Research Information and Technology Transfer Division (RITTD)
7	Human Resource and Institution Development Division (HRIDD)

**II. Criteria for Ranking Delivery Units**

Criteria	Rate
Rating of the Division Performance Commitment Report (DPCR)	70%
Budget Utilization Rate (BUR) (Obligation/Allotment) of the Division	10%
Client Satisfaction Rating of the Delivery Unit	20%
<b>TOTAL</b>	<b>100%</b>

**III. Ranking of Delivery Units/Divisions**

Ranking	% of the Total # of Delivery Units	PBB as % of the Monthly Basic Salary
Best	10% - 1 Division	65%
Better	25% - 2 Divisions	57.5%
Good	65% - 4 Divisions	50%

*M.F.*  
**MS. MILDRED F. CABRADILLA**  
 Administrative Officer V – Personnel

Date: 9/28/18

*Raul Sabularse*  
**ENGR. RAUL C. SABULARSE**  
 Deputy Executive Director and  
 OIC, Office of the Executive Director

Date: *9/28/18*